



Acting Chief Executive Officer Policy





ACTING CHIEF EXECUTIVE OFFICER POLICY

Name of Council	District Council of Franklin Harbour
Responsibility:	Governance
Version:	2.0
Effective date:	January 2023
Last revised date:	December 2018
Minutes reference:	02/01/23
Next review date:	January 2027
Applicable Legislation:	<i>Local Government Act 1999, s102</i>
Related Policies:	
Related Procedures:	

1. ACTING CHIEF EXECUTIVE OFFICER - APPOINTMENT

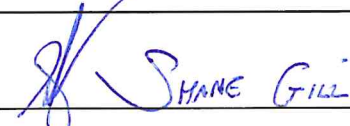
Section 102 of the Local Government Act, 1999, states that a suitable person must, in the absence of the CEO act in the position during the absence of the CEO.

In the case where a Deputy CEO has not been appointed, the CEO can appoint a suitable person to act in the position, after consultation with the Council.

For periods of planned absence that are longer than two days (through annual leave or where the Chief Executive Officer is on duty but not available eg interstate travel), the CEO will appoint the Acting CEO on a rotational basis from the Senior Management Team appointing the person best placed at the time to act.

2. FURTHER INFORMATION

Members of the public may inspect this Policy at the principal office of the District Council of Franklin Harbour, 6 Main Street Cowell SA 5602, and on payment of a fee obtain a copy. A copy may also be downloaded from Councils website www.franklinharbour.sa.gov.au.

SIGNED:  _____
Responsible Officer
Date: 20/01/2023



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Change History

Version	Issue Date	Change
1.0	15 August 2012	New Policy
1.1	14 October 2015	Reviewed
1.2	17 August 2016	Amended
1.3	12 December 2018	Reviewed and Updated (post election)
2.0	January 2023	Reviewed and Updated (post election)